

ADDENDUM ONE QUESTIONS and ANSWERS

Date: August 16, 2021

To: All Bidders

From: Jennifer Crouse and Holly Glasgow, Procurement Contracts Officers
Department of Health and Human Services

RE: Addendum for Request for Proposal Number 109299 O3
to be opened September 1, 2021 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.	V, D, 3(b)	28	Can DHHS provide a list of the MCE financial reports that are subject to audit under this RFP?	There are quarterly financial reports required from each MCE which would be subject to these audits, along with numerous other reports which may be audited depending upon state-determined audit focuses which may vary across the length of the contract period.
2.	General		Is there an incumbent contractor that has provided these services in the past and, if so, who is that contractor?	No, there is no incumbent contractor.

3.	VI, A, 1(i)	30	Can DHHS clarify if it would like to see resumes for all levels of proposed staff (or for just those individuals in leadership and key roles who will demonstrate the breadth of our experience)?	Bidders should provide resumes for individuals being proposed for principal leadership on this contract.
4.	V, DM9278_16_9_Cost Sheet_Final	27-28	Can DHHS please indicate if the estimated quantity of hours shown on Form 109299 O3 represent the anticipated billable hours for each type of financial/compliance audit agreed to and performed during the contractual terms or the total combined hours for all audit types anticipated during the contractual periods?	The quantity of hours shown in the Cost Sheet are rough estimates of the initial 3 year term of the contract, along with optional one year renewal periods. Bidders should provide proposed hours expected to meet the initial and renewal terms if they differ from the cost sheet figures provided.
5.	V.D.3.b	28	Does MLTC expect that the requested audits will include any review of MMIS encounter data or other detailed claims as part of this scope of work? Or will it be limited to the MCE financial reports referred to in section V.D.3.b of the RFP?	There is a potential for audit scope to include encounter data in at least one of the annual audit periods.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.